LEAD-SIM:
LEadership And Development of SIMulation-based programmes
Level 3

October 16-17-18, 2023
Porto, Portugal

MEDCIDS, Faculty of Medicine of University of Porto

Start first day at 9:00 hr – Course ending last day at 15:30 hr

We offer you this course to help you develop on your journey to becoming an educator with responsibilities for design, delivery and leadership of a Simulation-based education (SBE) programme. Maybe you have an idea for SBE, or you have been approached by a colleague who wants you to use simulation to help solve a patient safety problem? This course will provide you with the knowledge, skills and attitudes to lead on the development, delivery, and management of a SBE programme. The course language is English, requiring an ability to take part in conversations.

Target Group	You have at least 2 years of experience as a simulation educator in healthcare. You have participated in the EuSim level 1 and 2 courses (or equivalent) and are comfortable delivering SBE as a faculty member. You recognize some exciting learning opportunities where SBE could increase patient safety and quality of care but need some training on developing and managing these programmes.
Course Goals	To provide you with, and allow you to practice using, the knowledge, skills, and attitudes required to develop and lead a simulation-based training programme.
Course Content	The role of the course developer/lead and skills required. What is, and how to do, a needs analysis? How to write Course Aims and Objectives. Choosing the right course content and delivery methods. Practical aspects of course planning: staffing, equipment, rooms, budgets. What to evaluate and how? How to develop and support your faculty.
Methods	Mixed methodologies including lectures, theoretical inputs, exchange of experiences, small group discussions, practical workshops, and structured reflections. After learning about each topic, you will put your new knowledge into practice and apply your learning immediately in a small group workshop leading to sequential development of a selected course over 3 days.
Cost	The course fee is Euro 1600 Euros including lunch, soft drinks and coffee during the days, a reception day 1 and dinner day 2. Travel and lodging are not included.

Course Lead	Dr Chris Sadler, Chris.sadler1@nhs.net
Local Organiser	Dr Carla Sa Couto, csacouto@med.up.pt
Course administrator	Birgit M. Andersen, EuSim, Tel: + 45 38683451; Birgit.munk.andersen@regionh.dk
Sign up	Eusim.org

EuSim

PROGRAM DAY 1:
PREPARE FOR A COURSE

Introductions
- Administrative details
- Get to know each other
- Introduction to course

The role of a Course Developer/ Leader
- Knowledge, Skills and attitudes required
- Roles and responsibilities :

Needs analysis
- The need for conducting a needs analysis
- Stakeholder analysis
- How to go about conducting a needs analysis
- Needs analysis tools
- Practical exercise doing a needs analysis for your selected course

PROGRAM DAY 2:
DESIGNING AND EVALUATING A COURSE

Course planning: How to write course aims and objectives
- Defining aims and objectives
- How to write aims and objectives
- Practical exercise writing aims and objectives for your selected course

Course planning: Developing course content and delivery methods
- Teaching strategies, styles and educational tools
- Identification of topics to be covered
- Determining the best way to deliver the content
- Developing lesson/lectures
- Identification of necessary teaching / simulation equipment
- Practical exercise to develop the content and methods for your selected course

Course planning: Practical considerations:
- Training centre's facilities and staffing
- Time -tabling
- Course numbers (participants and budgeting)
- Team sizes for course activities (both clinical skills and group work activities

PROGRAM DAY 3:
COURSE LEADERSHIP

Evaluation
- The need for evaluation
- What and how to evaluate
- Data collection and analysis of data following a course evaluation
- Is your course meeting the needs of your participants/stakeholders
- Practical exercise to develop an evaluation programme for you selected course

Mentoring and coaching
- The course director as a mentor and coach
- Mentoring and coaching feedback strategies, briefing and debriefing
- Faculty development
- Practical session on giving feedback to faculty

Putting theory into practice
- How will you use the knowledge, skills and attitudes you have developed on this course to develop yourself -creation of your Personal Action Plan
- Networking
- Giving feedback to the Course Faculty